


CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

Date: February 7, 2023

To: John L. Reamer Jr., Inspector of Public Works
Bureau of Contract Administration

From: 
Ted Allen, City Engineer
Bureau of Engineering

Subject: **UPDATE ON THE EXTENSION OF PERMIT EXPIRATION DATES TO THE
END OF LOCAL EMERGENCY PERIOD**

On September 20, 2020, our office issued a memo regarding the extension of permit expiration dates (attached), based on Mayor Garcetti's March 21, 2020 Public Order Under City of Los Angeles Emergency Authority titled [Tolling of Deadlines Prescribed in the Municipal Code](#). At the time, we were requesting that permits which were to expire during the local emergency period be considered active by Bureau of Contract Administration inspectors, including but not limited to the following permits:

- A-Permits
- B-Permits
- Excavation (E) Permits
- Sewer (S) Permits
- Utility Excavation (U) Permits

The Public Order on Tolling of Deadlines Prescribed in the Municipal Code was withdrawn and superseded by the revised Public Order on January 28, 2022 ([January 28, 2022 Public Order](#)), but the tolling provisions did not change. The January 28, 2022 Public Order stated that it shall remain in place during the local emergency period.

On December 16, 2022, Mayor Bass issued [Executive Directive No. 1](#), which ordered to rescind Mayor Garcetti's January 28, 2022 Public Order, effective February 28, 2023. Thus, the Tolling Period will hereby be defined as March 21, 2020 through February 28, 2023.

Time remaining on valid Bureau of Engineering (BOE) permits as of March 21, 2020, will be banked and credited to such permit beginning February 28, 2023. For example, an A-permit which was set to expire on May 29, 2020, will be credited 69 days (March 21, 2020 – May 29, 2020) beginning February 28, 2023, and will now expire on May 8, 2023.

BOE permits issued *during* the Tolling Period will be credited the duration of the validity period for such permit at the conclusion of the Tolling Period. For example, an A-permit, which is valid for 6 months and issued on November 4, 2021, will be valid through August 28, 2023.

John L. Reamer Jr.
February 7, 2023
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By February 28, 2023, all BOE permits will be updated with expiration dates reflecting the Tolling Period credit. Once the update takes place, BOE will post a banner on each permit website that provides a link to this document. No further action regarding the permit expiration is needed by the permit recipient at this time.

Permit recipients who have questions may submit a Customer Service Request (CSR) via <https://engpermits.lacity.org/public>.



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Box\EXE_Ready for Signature\TSA\Outbox\Archived\2023\20230207 Tolling Order
IDC.pdf

Attachment

cc: Raoul Mendoza, Bureau of Contract Administration

CITY OF LOS ANGELES
INTERDEPARTMENTAL CORRESPONDENCE

Date: September 11, 2020

To: John L. Reamer Jr., Inspector of Public Works
Bureau of Contract Administration

From: Gary Lee Moore, City Engineer 
Bureau of Engineering

Subject: **EXTENSION OF PERMIT EXPIRATION DATES TO THE END OF LOCAL EMERGENCY PERIOD**

On March 21, 2020, the Mayor issued a [Public Order](#) under City of Los Angeles Emergency Authority titled [Tolling of Deadlines Prescribed in the Municipal Code](#) which states:

All deadlines prescribed in the Los Angeles Municipal Code, including but not limited to provisions in community, specific, or other similar plans, pertaining to public hearings and decisions made by legislative bodies, zoning administrators, the Director of Planning, the General Manager of the Department of Building and Safety, or other City department general managers, including expiration dates for utilization of existing approvals, shall be tolled and suspended until further notice.

Subsequently, on April 17, 2020, the Mayor issued another order titled [Tolling of HCIDLA Deadlines and Revising Expiration of Emergency Orders](#) which extends the expiration of the City of Los Angeles public emergency orders, dated March 15, 21, and 23, 2020 until the end of the local emergency period.

In accordance with these orders, the Bureau of Engineering is hereby requesting that permits which expire during the local emergency period be considered to be active by the BCA inspectors, including but not limited to the following permits:

- A-Permits
- B-Permits
- Excavation (E) Permits
- Sewer (S) Permits
- Utility Excavation (U) Permits

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cc: Chris Smith, Bureau of Con Ad