

B Permit – Erosion Control Submittal Checklist

Private Engineer	Contact Phone
_____	_____
Project Title	Contact Email
_____	_____
B-Permit Reference #	Date
_____	_____
Tract, PM, ZA, or CPC No.:	

Required with Initial Plan Check Submittal

1. Completed Erosion Control Plan Checklist. (see below)
2. Copy of receipt of payment for review (for non B-Permit related plans).
3. Approved Building and Safety Grading Plan.
4. **Private Engineer acknowledges that this form was prepared/ reviewed by him/her for accuracy.**

Private Engineer must check "OK" or "N/A" for each item. City Staff to complete "OK" or "Incomplete"

Item		Private Engineer		City Staff	
		OK	N/A	OK	Incomplete
Plan					
1.	Use approved grading plan as basis of erosion control plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2.	Key Map (scale: 1"=400')	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3.	Site Address	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4.	PE'S name, signature, date & seal	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5.	Owners name and contact information	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6.	Department of Public Works Erosion Control Notes. Ensure that there is proper control the deposition of silt and debris onto the Public R/W and adjacent neighboring properties reference Erosion control notes BMP manual, Part A, Appendix B. (lastormwater.org)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7.	Verify the drainage pattern is consistent with drainage map contours	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8.	Sand bags placed consistent with the erosion control standard plans to determine the spacing between rows of sandbags.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9.	Sand bags or velocity check dams around catch basin inlet(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10.	Sand bags around the perimeter of the property line in the direction of the stormwater run-off	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11.	Stabilized construction entrance/exit per standard plan	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12.	Desilting basin required if lot is greater than 5 acres	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

APPLIES TO NON B-PERMITS

After Erosion Control Plan review and approval, submit seven (7) copies of final approved plan.

- 1-BOE
- 2-Private Engineer
- 2- Building and Safety
- 2-Bureau of Contract Administration