

Application for Bond Preparation

Note: Bond Documents Must Be Prepared By the City
Bureau of Engineering Development Services & Permits

Bond Preparation Request May be Submitted at the Following Locations:

Valley Engineering District Office
6262 Van Nuys Blvd, Suite 251
Van Nuys, CA 91401
Office: (818) 374-5082
eng.bondcontrol@lacity.org
Contact: Susan Sugay or Wallie Jong

Land Development Group
201 N Figueroa St, 2nd Fl Ste 200
Los Angeles, CA 90012
Office: (213) 202-3480
Contact: Jackie Calvin

STEP 1: Fill Out Owner Information PLEASE PRINT CLEARLY

Owner: _____

Address: _____ City: _____ Zip: _____

Phone: _____ Email: _____

STEP 2: Select Type of Bond Based on Project Type & Submit Required Information With Application

- Tract or Parcel Map No.** _____
- I. Preliminary Subdivision Title Report
 - II. Bond Estimate from Engineering District Office
 - III. Type of Bond: SURETY CASH/ CASHIER'S CHECK Certificate of Deposit

- General Improvement / Planning Case No.** _____
- I. Copy of current TITLE REPORT: **If older than 6 months also provide a current tax bill**
 - II. Bond Estimate from Engineering District Office
 - III. Type of Bond: SURETY CASH/ CASHIER'S CHECK

- Import / Export** Site Address: _____
- I. Copy of Ordinance from Bureau of St Services and/or Bldg & Safety Commissioners Board File
 - II. Proof of Permit Fee Paid to Bureau of Street Services
 - III. Type of Bond: SURETY CASH/ CASHIER'S CHECK

- EXCAVATION** Site Address: _____
- Lateral Support Soil Boring Monitoring Well St. Light Relocation Other
- I. Bond Estimate from Engineering District Office
 - II. Type of Bond: SURETY CASH/ CASHIER'S CHECK

- Tree Bond** Site Address: _____
- I. Bond Estimate from Urban Forestry Division
 - II. Type of Bond: CASH/ CASHIER'S CHECK only

STEP 3: Pay Bond Preparation Fee - New Bond \$545.00; Bond Rider \$457.80

Name of the person you wish contacted when bond forms are ready for pickup:

Name: _____ Phone: _____ Email: _____

For Office Use Only			
Permit No. _____	Bond Ref No. _____		
Bond Rider: 6mo 1yr 2yr	Replacement Bond <input type="checkbox"/>	Original Bond Ref No. _____	Assignment of Funds <input type="checkbox"/>

DEPARTMENT OF PUBLIC WORKS
CITY OF LOS ANGELES
Bureau of Engineering

Engineering Services- GEN. BOND PREPARATION (ORD.180062)

ENGINEERING DISTRICT: CEN-50___ VAL-81___ WLA-85___ HARB-86___

PROJECT ADDRESS: _____ Permit No: _____

Engineering Service	Initial Fee	7%	2%	Fee Paid
First Bond W34/QC 512	\$500.00	\$35.00	\$10.00	\$545.00
Rider W34/QC 513	\$420.00	\$29.40	\$8.40	\$457.80

Please mark if payment is made by:

Credit Card Cash Check, Please write Check No. _____

Total Paid: _____

NAME: _____

ADDRESS: _____

TELEPHONE: _____

Received by: _____

Distribution:

Applicant
Issuing Office
Accounting