

## DEPARTMENT OF PUBLIC WORKS

BOARD OF PUBLIC WORKS  
OFFICE OF COMMUNITY BEAUTIFICATION  
REPORT NO. 1

AUGUST 19, 2016

## COUNCIL DISTRICT 12

REQUEST REVOCABLE PERMISSION FOR ENCROACHMENT IN PUBLIC RIGHT-OF-WAY TO GRANADA HILLS IMPROVEMENT ASSOCIATION TO INSTALL A TOWN CLOCK IN FRONT OF 17708 CHATSWORTH STREET, GRANADA HILLS, IN COUNCIL DIST. 12.

RECOMMENDATIONS

1. That the Board of Public Works authorizes the Office of Community Beautification to grant Revocable Permission to encroach within the public right-of-way, subject to listed conditions, to: **Granada Hills Improvement Association** (contact: Susan Levi). ENCROACHMENT: installation of a historic town clock in the center of the business district, specifically in front of 17708 Chatsworth Street, Granada Hills, in Council District 12.
2. That the Board of Public Works authorizes the Office of Community Beautification to request City Engineer to issue no-fee Revocable permit for work to be performed.
3. That the Board of Public Works authorizes the Office of Community Beautification to request City Engineer to issue no-fee A permit for work to be performed.
4. That the Board of Public Works authorizes the Office of Community Beautification to request Bureau of Contract Administration to provide no-fee inspection of the project.

TRANSMITTALS

1. Adopt-A-Median Partnership Agreement
2. Maintenance Agreement
3. Waiver and Release of Claims by Participant
4. Scaled down copy of plans approved by the Bureau of Engineering
5. Copies (scanned) of Bureau of Engineering stamp approvals (from the approved plans)
6. Copy of e-mail from the Bureau of Street Services citing approval
7. Copy of e-mail from the Department of Transportation citing approval
8. Letter of support from Councilmember Mitchell Englander
9. Letter of support from the Granada Hills South Neighborhood Council
10. Copy of signed Covenant Agreement (original on file at the Office of Community Beautification)

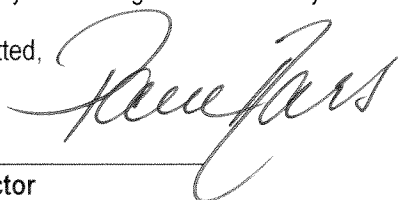
DISCUSSION

1. The City of Los Angeles, via the Office of Community Beautification, continues to coordinate the Adopt-A-Median Program, to encourage/coordinate volunteer beautification projects throughout all parts of Los Angeles.
2. The Granada Hills Improvement Association has agreed to adopt and maintain the improvement.
3. The Adopt-A-Median Project Plan has been reviewed and approved by Bureau of Street Services. The Granada Hills Improvement Association shall adhere to the conditions as provided in the approval.

CONDITIONS

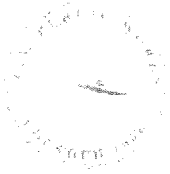
1. All work must conform to City standards as outlined in the approved work plans.
2. That all project participants, before any work being performed (but not necessarily before permit is issued) sign agreements releasing the City of Los Angeles from liability to volunteers working on the project.

Respectfully Submitted,




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 PAUL RACS, Director  
Board of Public Works, Office of Community Beautification



**"ADOPT-A-MEDIAN"  
NEIGHBORHOOD BEAUTIFICATION  
PARTNERSHIP AGREEMENT**

This agreement between the City of Los Angeles and GRANADA Hills Improvement Assoc.  
(Community Group)

is to provide a means of improving, beautifying and maintaining City owned property (median strip or other public right of way) located at 17708 Chatsworth St. GRANADA Hills  
(Location)

Please attach a plan or sketch and describe the proposal, including means to complete the project and expected completion time. If additional space is required, continue on reverse side of paper.

The Old GRANADA Village BID has organized a community-wide effort to install a beautiful, historic town clock in the center of the business district. The project has received financial support from nearly two hundred community-based organizations and individuals. The project helps to beautify the area and foster community pride.

The Community Group agrees to:

- Provide the labor and materials required to improve the adopted area, and further to maintain and water the area following completion of the project.
- Follow the plan as approved by the City with any special conditions or requirements.

The City of Los Angeles/Department of Public Works agrees to:

- Help the Community Groups with the process of obtaining approval of this proposal.
- Pay for costs incurred by the City to investigate this proposal.
- Waive any associated Public Works permit fees for revocable permit and A-permit.
- Loan hand tools to the group working on the beautification project. Such items may include rakes, brooms, shovels, hoes, etc.
- Provide liability coverage through the City of Los Angeles SPARTA INSURANCE PROGRAM: Commercial general liability-Hazard 2. Coverage applies to all facets of the project approved by the City of Los Angeles.
- Consider performing such jobs as the situation may require, to the extent that resources are available.

Susan Linn Executive Director 3/10/16  
For Community Group (Title) Date

\_\_\_\_\_  
For City of Los Angeles (Title) Date



# MAINTENANCE AGREEMENT FOR COMMUNITY-BASED PROJECTS ON THE PUBLIC RIGHT-OF-WAY

BPW-2016-0169  
TRANS.# 2



**PROJECT INITIATED/SPONSORED BY:**

NAME: Susan Levi  
 ORGANIZATION: GRANADA Hills Improvement Association  
 ADDRESS, CITY, ZIP CODE: 17723 Chatsworth St. GRANADA Hills, 91344  
 PHONE #: 818 780-9100 E-MAIL: granada bid@gmail.com  
 CITY PROGRAM UNDER WHICH PROJECT IS BEING INITIATED: Adopt A median COUNCIL DISTRICT: 12

**PROJECT SITE/STREET FURNITURE ADDRESS:**

(if there is to be more than one site maintained by the same entity, include one copy of the Maintenance Agreement and attach an extra page with a list of all locations)

17708 Chatsworth St. GRANADA Hills, CA 91344

**ENTITY MAINTAINING PROJECT SITE/STREET FURNITURE:**

BUSINESS NAME: GRANADA Hills Improvement Assoc.  
 CONTACT PERSON & POSITION: Susan Levi Executive Director  
 PHONE #: 818 780-9100 E-MAIL: granada bid@gmail.com

**SITE IMPROVEMENTS INCLUDE (CHECK ALL THAT APPLY):**

- BENCH       MURAL       PLANTER       COMMUNITY SIGN       TRASH RECEPTACLE  
 TABLE       TREES       VEGETATION       OTHER Town Clock

**TERMS**

- MURALS: Apply for mural registration with the City of L.A. Department of Cultural Affairs. Subsequent application of an anti-graffiti coating after completion is required, and can be administered through the registration process. If graffiti occurs, call 311 to have the graffiti removed.
- TREES: Must comply with guidelines established by the City of L.A. Urban Forestry Division, Department of Public Works. Trees are to be watered on a regular basis.
- VEGETATION: Maintenance of the vegetation and keeping the site free from weeds and debris.
- TRASH RECEPTACLE: Emptying the trash receptacle as needed and replacing the plastic liner.
- BENCHES: Periodic cleaning
- TABLE: Periodic cleaning
- PLANTERS: To be watered on a regular basis. Periodic cleaning.

The City of Los Angeles/Department of Public Works/Office of Community Beautification agrees to:

- Assist community groups through the process of obtaining approval, adoption by the Board of Public Works, and permitting process.
- Waive the fees for the A-Permit and Revocable Permit associated with the project.
- Provide liners upon request for the trash receptacles.
- Provide graffiti removal services, free of charge, when possible.
- Provide short term loans on hand tools for use on the beautification project. Items available include rakes, brooms, shovels, and hoes.
- Provide limited liability coverage through the City of Los Angeles' Commercial general liability-Hazard 2. Coverage applies to all facets of the project approved by the City of Los Angeles.

**OTHER MAINTENANCE DETAILS**

I agree to maintain the site improvements in perpetuity or until the City requests that they be removed. If the site improvements are damaged, destroyed, or become hazardous I understand that it is my responsibility to immediately remove them to the satisfaction of the City. I understand that I may replace damaged, destroyed or hazardous items in-kind and that the City is not responsible for such replacement. I understand that this permit is revocable and that the City does not guarantee my ability to install and maintain these site improvements indefinitely. I understand that the City may request that the permitted items at this location be removed and/or relocated at any time without prior notice, and agree to immediately comply with any such request by the City when/it asked to do so.

Signature of Maintenance Entity Representative: Susan Levi

Date: 3/15/16  
 CCP Office use only

**ATTACHMENT I  
CITY OF LOS ANGELES  
AGREEMENT ASSUMING RISK OF INJURY OR DAMAGE  
WAIVER AND RELEASE OF CLAIMS  
BY PARTICIPANTS**

In consideration of the City of Los Angeles (hereinafter "City") permitting (check one):

ME (an individual)

the GROUP, known as:

\_\_\_\_\_  
(Name of Participant Adopting the Project)

GRANADA HILLS IMPROVEMENT ASSOCIATION  
(Name of Group Adopting the Project)

to participate in the Board of Public Works, Adopt-A-Median Program, I do hereby agree for myself, my heirs, executors, assigns and administrators:

That the City, its officers, agents, and employees shall not be responsible or liable for any injury, damage, loss or expense either to me/our group or my/our property incurred while I/we am cleaning, raking, shoveling, planting, or otherwise improving and beautifying public parkways and median strips, or engaged in similar activities.

I/We further agree to defend, indemnify and hold harmless the City, its officers, agents and employees from all injuries, damages, costs and expenses (including reasonable attorney's fees) that may arise out of, result from, or in any way be connected with the issuance of this permit for purposes described above. This waiver does not apply to injuries and damages that are solely due to the gross negligence or willful misconduct of the City or its officers, agents or employees.

I/We hereby represent that I/we have carefully read and understand the contents of this document and sign the same of my/our own free will.

Signature of Representative on Behalf of Group: *Sam. Li*

Signature of Individual: \_\_\_\_\_

Signature of Parent/Guardian if Participant is under 18 y/o: \_\_\_\_\_

Date: 3/10/16

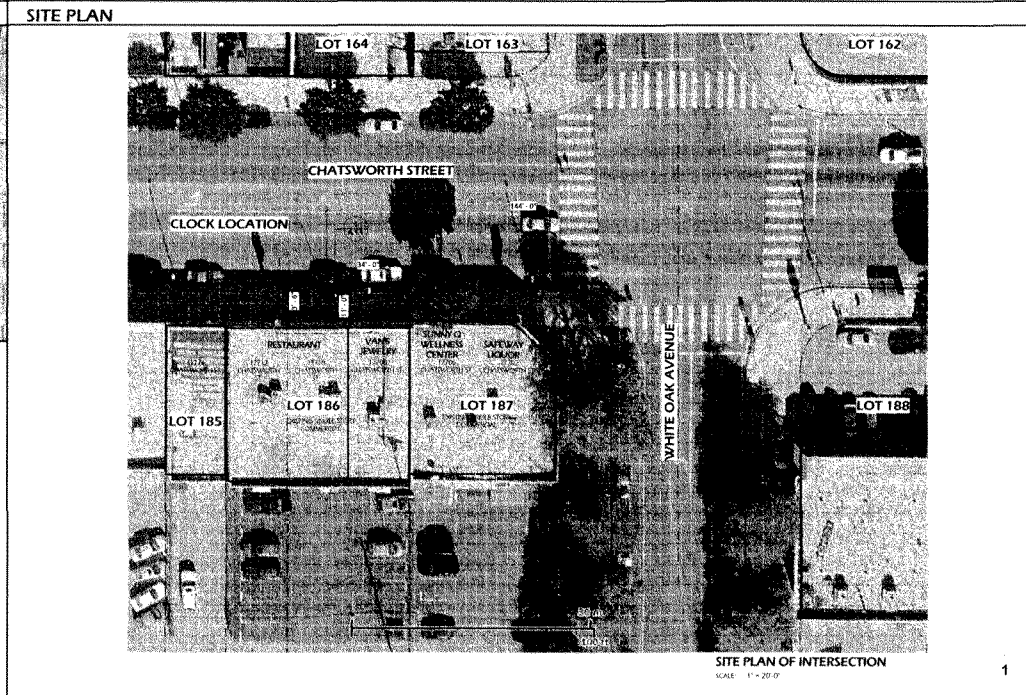
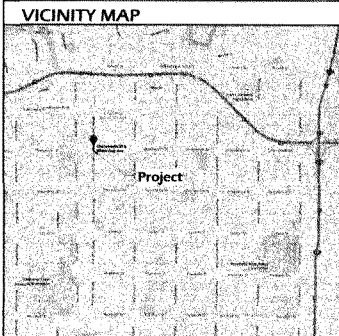
City of L.A. Office Use Only:  
Cognizant City Department: \_\_\_\_\_  
Department Contact: \_\_\_\_\_

# TOWN CLOCK AT CHATSWORTH & WHITE OAK

## Granada Hills Business Improvement District

WRITTEN DIMENSION ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS. CONTRACTORS SHALL VERIFY, AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB AND THE ARCHITECT MUST BE NOTIFIED ON ANY VARIATIONS FROM THE DIMENSIONS AND CONDITIONS SHOWN BY THESE DRAWINGS. SHOP DETAILS MUST BE SUBMITTED TO AND APPROVED BY THE ARCHITECT BEFORE PROCEEDING WITH FABRICATION.

ABBREVIATIONS	SYMBOLS	CONTACT INFORMATION	PROJECT DATA	SHEET INDEX
<p>A-1 ARCH</p> <p>A-2 ARCH</p> <p>A-3 ARCH</p> <p>A-4 ARCH</p> <p>A-5 ARCH</p> <p>A-6 ARCH</p> <p>A-7 ARCH</p> <p>A-8 ARCH</p> <p>A-9 ARCH</p> <p>A-10 ARCH</p> <p>A-11 ARCH</p> <p>A-12 ARCH</p> <p>A-13 ARCH</p> <p>A-14 ARCH</p> <p>A-15 ARCH</p> <p>A-16 ARCH</p> <p>A-17 ARCH</p> <p>A-18 ARCH</p> <p>A-19 ARCH</p> <p>A-20 ARCH</p> <p>A-21 ARCH</p> <p>A-22 ARCH</p> <p>A-23 ARCH</p> <p>A-24 ARCH</p> <p>A-25 ARCH</p> <p>A-26 ARCH</p> <p>A-27 ARCH</p> <p>A-28 ARCH</p> <p>A-29 ARCH</p> <p>A-30 ARCH</p> <p>A-31 ARCH</p> <p>A-32 ARCH</p> <p>A-33 ARCH</p> <p>A-34 ARCH</p> <p>A-35 ARCH</p> <p>A-36 ARCH</p> <p>A-37 ARCH</p> <p>A-38 ARCH</p> <p>A-39 ARCH</p> <p>A-40 ARCH</p> <p>A-41 ARCH</p> <p>A-42 ARCH</p> <p>A-43 ARCH</p> <p>A-44 ARCH</p> <p>A-45 ARCH</p> <p>A-46 ARCH</p> <p>A-47 ARCH</p> <p>A-48 ARCH</p> <p>A-49 ARCH</p> <p>A-50 ARCH</p> <p>A-51 ARCH</p> <p>A-52 ARCH</p> <p>A-53 ARCH</p> <p>A-54 ARCH</p> <p>A-55 ARCH</p> <p>A-56 ARCH</p> <p>A-57 ARCH</p> <p>A-58 ARCH</p> <p>A-59 ARCH</p> <p>A-60 ARCH</p> <p>A-61 ARCH</p> <p>A-62 ARCH</p> <p>A-63 ARCH</p> <p>A-64 ARCH</p> <p>A-65 ARCH</p> <p>A-66 ARCH</p> <p>A-67 ARCH</p> <p>A-68 ARCH</p> <p>A-69 ARCH</p> <p>A-70 ARCH</p> <p>A-71 ARCH</p> <p>A-72 ARCH</p> <p>A-73 ARCH</p> <p>A-74 ARCH</p> <p>A-75 ARCH</p> <p>A-76 ARCH</p> <p>A-77 ARCH</p> <p>A-78 ARCH</p> <p>A-79 ARCH</p> <p>A-80 ARCH</p> <p>A-81 ARCH</p> <p>A-82 ARCH</p> <p>A-83 ARCH</p> <p>A-84 ARCH</p> <p>A-85 ARCH</p> <p>A-86 ARCH</p> <p>A-87 ARCH</p> <p>A-88 ARCH</p> <p>A-89 ARCH</p> <p>A-90 ARCH</p> <p>A-91 ARCH</p> <p>A-92 ARCH</p> <p>A-93 ARCH</p> <p>A-94 ARCH</p> <p>A-95 ARCH</p> <p>A-96 ARCH</p> <p>A-97 ARCH</p> <p>A-98 ARCH</p> <p>A-99 ARCH</p> <p>A-100 ARCH</p>	<p>1 SIM</p> <p>A101 1/4" = 1' - 0" PLAN</p> <p>2 1/4" = 1' - 0" PLAN</p> <p>3 1/4" = 1' - 0" PLAN</p> <p>4 1/4" = 1' - 0" PLAN</p> <p>5 1/4" = 1' - 0" PLAN</p> <p>6 1/4" = 1' - 0" PLAN</p> <p>7 1/4" = 1' - 0" PLAN</p> <p>8 1/4" = 1' - 0" PLAN</p> <p>9 1/4" = 1' - 0" PLAN</p> <p>10 1/4" = 1' - 0" PLAN</p> <p>11 1/4" = 1' - 0" PLAN</p> <p>12 1/4" = 1' - 0" PLAN</p> <p>13 1/4" = 1' - 0" PLAN</p> <p>14 1/4" = 1' - 0" PLAN</p> <p>15 1/4" = 1' - 0" PLAN</p> <p>16 1/4" = 1' - 0" PLAN</p> <p>17 1/4" = 1' - 0" PLAN</p> <p>18 1/4" = 1' - 0" PLAN</p> <p>19 1/4" = 1' - 0" PLAN</p> <p>20 1/4" = 1' - 0" PLAN</p> <p>21 1/4" = 1' - 0" PLAN</p> <p>22 1/4" = 1' - 0" PLAN</p> <p>23 1/4" = 1' - 0" PLAN</p> <p>24 1/4" = 1' - 0" PLAN</p> <p>25 1/4" = 1' - 0" PLAN</p> <p>26 1/4" = 1' - 0" PLAN</p> <p>27 1/4" = 1' - 0" PLAN</p> <p>28 1/4" = 1' - 0" PLAN</p> <p>29 1/4" = 1' - 0" PLAN</p> <p>30 1/4" = 1' - 0" PLAN</p> <p>31 1/4" = 1' - 0" PLAN</p> <p>32 1/4" = 1' - 0" PLAN</p> <p>33 1/4" = 1' - 0" PLAN</p> <p>34 1/4" = 1' - 0" PLAN</p> <p>35 1/4" = 1' - 0" PLAN</p> <p>36 1/4" = 1' - 0" PLAN</p> <p>37 1/4" = 1' - 0" PLAN</p> <p>38 1/4" = 1' - 0" PLAN</p> <p>39 1/4" = 1' - 0" PLAN</p> <p>40 1/4" = 1' - 0" PLAN</p> <p>41 1/4" = 1' - 0" PLAN</p> <p>42 1/4" = 1' - 0" PLAN</p> <p>43 1/4" = 1' - 0" PLAN</p> <p>44 1/4" = 1' - 0" PLAN</p> <p>45 1/4" = 1' - 0" PLAN</p> <p>46 1/4" = 1' - 0" PLAN</p> <p>47 1/4" = 1' - 0" PLAN</p> <p>48 1/4" = 1' - 0" PLAN</p> <p>49 1/4" = 1' - 0" PLAN</p> <p>50 1/4" = 1' - 0" PLAN</p> <p>51 1/4" = 1' - 0" PLAN</p> <p>52 1/4" = 1' - 0" PLAN</p> <p>53 1/4" = 1' - 0" PLAN</p> <p>54 1/4" = 1' - 0" PLAN</p> <p>55 1/4" = 1' - 0" PLAN</p> <p>56 1/4" = 1' - 0" PLAN</p> <p>57 1/4" = 1' - 0" PLAN</p> <p>58 1/4" = 1' - 0" PLAN</p> <p>59 1/4" = 1' - 0" PLAN</p> <p>60 1/4" = 1' - 0" PLAN</p> <p>61 1/4" = 1' - 0" PLAN</p> <p>62 1/4" = 1' - 0" PLAN</p> <p>63 1/4" = 1' - 0" PLAN</p> <p>64 1/4" = 1' - 0" PLAN</p> <p>65 1/4" = 1' - 0" PLAN</p> <p>66 1/4" = 1' - 0" PLAN</p> <p>67 1/4" = 1' - 0" PLAN</p> <p>68 1/4" = 1' - 0" PLAN</p> <p>69 1/4" = 1' - 0" PLAN</p> <p>70 1/4" = 1' - 0" PLAN</p> <p>71 1/4" = 1' - 0" PLAN</p> <p>72 1/4" = 1' - 0" PLAN</p> <p>73 1/4" = 1' - 0" PLAN</p> <p>74 1/4" = 1' - 0" PLAN</p> <p>75 1/4" = 1' - 0" PLAN</p> <p>76 1/4" = 1' - 0" PLAN</p> <p>77 1/4" = 1' - 0" PLAN</p> <p>78 1/4" = 1' - 0" PLAN</p> <p>79 1/4" = 1' - 0" PLAN</p> <p>80 1/4" = 1' - 0" PLAN</p> <p>81 1/4" = 1' - 0" PLAN</p> <p>82 1/4" = 1' - 0" PLAN</p> <p>83 1/4" = 1' - 0" PLAN</p> <p>84 1/4" = 1' - 0" PLAN</p> <p>85 1/4" = 1' - 0" PLAN</p> <p>86 1/4" = 1' - 0" PLAN</p> <p>87 1/4" = 1' - 0" PLAN</p> <p>88 1/4" = 1' - 0" PLAN</p> <p>89 1/4" = 1' - 0" PLAN</p> <p>90 1/4" = 1' - 0" PLAN</p> <p>91 1/4" = 1' - 0" PLAN</p> <p>92 1/4" = 1' - 0" PLAN</p> <p>93 1/4" = 1' - 0" PLAN</p> <p>94 1/4" = 1' - 0" PLAN</p> <p>95 1/4" = 1' - 0" PLAN</p> <p>96 1/4" = 1' - 0" PLAN</p> <p>97 1/4" = 1' - 0" PLAN</p> <p>98 1/4" = 1' - 0" PLAN</p> <p>99 1/4" = 1' - 0" PLAN</p> <p>100 1/4" = 1' - 0" PLAN</p>	<p><b>OWNER / CLIENT:</b> GRANADA HILLS B.I.D. (BUSINESS IMPROVEMENT DISTRICT) ATTN: SUSAN LEVY, EXECUTIVE DIRECTOR 17723 CHATSWORTH STREET GRANADA HILLS, CA 91344</p> <p><b>SUSAN LEVY</b> SUSAN LEVY AND ASSOCIATES, INC. INC. 10224 VICTORY BLVD., #119 NORTH HOLLYWOOD, CA 91308 PH: (818) 500-9100</p> <p><b>ARCHITECT:</b> T.W. LAYMAN ASSOCIATES 20300 VENTURA BL. SUITE 200 WOODLAND HILLS, CA 91364 PH: 818-996-9602 FX: 818-312-9668</p> <p><b>STRUCTURAL ENGINEER:</b> HAMMO ANDERSON, P.E. HAMMO ANDERSON &amp; ASSOCIATES 8091 W. AGUILERA RD. # 236 BEVERLY HILLS, CA 91605 PH: 818-889-9405 FX: 818-889-1836</p>	<p><b>PROJECT DESCRIPTION:</b> INSTALL NEW TOWN CLOCK IN PUBLIC RIGHT-OF-WAY FOR GRANADA HILLS BUSINESS IMPROVEMENT DISTRICT</p> <p><b>PROJECT ADDRESS:</b> IN PUBLIC R.O.W. AT 17720 CHATSWORTH STREET, GRANADA HILLS CA 91344</p> <p><b>PROPERTY ZONE:</b> N/A (PUBLIC R.O.W.)</p> <p><b>CONSTRUCTION DATE:</b> PRE-FABRICATED CLOCK AND POST</p> <p><b>APPLICABLE CODES:</b> THE PROJECT SHALL COMPLY WITH THE FOLLOWING: 1. 2014 CITY OF LOS ANGELES BUILDING CODE 2. 2013 CALIFORNIA BUILDING CODE (CBC) 3. 2013 CALIFORNIA ELECTRICAL CODE (CEC) 4. 2013 CALIFORNIA MECHANICAL CODE (CMC) 5. 2013 CALIFORNIA PLUMBING CODE (CPC) 6. 2013 CALIFORNIA GREEN BUILDING CODE (CBC) 7. SPECIFICATIONS FOR PUBLIC WORKS, CONSTR. 1994 (ED)</p> <p><b>STANDARD PLANS:</b> CITY OF L.A. STANDARD PLAN NUMBERS 444-G (SEE SHEET A11)</p>	<p><b>ARCHITECTURAL</b></p> <p>A.0.0 COVER SHEET &amp; SITE PLAN A.0.1 CECR REQUIREMENTS &amp; SPECIFICATIONS A.1.1 ENLARGED SITE PLAN &amp; DETAILS</p> <p><b>ELECTRICAL</b></p> <p>E.1.1 ELECTRICAL FRONT SHEET E.2.1 ELECTRICAL SITE PLAN, PARTIAL SINGLE LINE DIAGRAM, PANEL SCHEDULE E.3.1 ELECTRICAL DETAILS E.4.1 ELECTRICAL SPECIFICATIONS</p>



No. \_\_\_\_\_ Revisions \_\_\_\_\_ Date \_\_\_\_\_

**T. W. LAYMAN ASSOCIATES**  
planning and architecture

20300 VENTURA BL., SUITE 200  
WOODLAND HILLS, CALIFORNIA 91364  
818-996-9602

www.twlayman.com

**Granada Hills B.I.D.**

**Town Clock at Chatsworth & White Oak**  
SHOPPING CENTER  
THE TOWN CLOCK AT CHATSWORTH & WHITE OAK PROJECT

**COVER SHEET & SITE PLAN**

DATE: 01/06/2016  
SCALE: 1" = 20'-0"

**A.0.0**

BPM-2016-0169  
1/6/16

WRITER'S INTENTION ON THESE DRAWINGS: DIMENSIONS SHALL PRECEDE QUALITY MATERIALS FROM THE DRAWING AND VARIATIONS FROM THE DRAWING AND MATERIALS SHALL BE APPROVED BY THE ARCHITECT BEFORE PROCEEDING WITH THE WORK.

1. GENERAL

2. FOUNDATIONS

3. CONCRETE

4. REINFORCING STEEL

5. STRUCTURAL STEEL

6. LATERAL DESIGN CRITERIA

7. GENERAL CODE REFERENCES

8. GENERAL NOTES

9. FOUNDATIONS

10. CONCRETE

11. REINFORCING STEEL

12. STRUCTURAL STEEL

13. FOUNDATIONS

14. CONCRETE

15. REINFORCING STEEL

16. STRUCTURAL STEEL

17. LATERAL DESIGN CRITERIA

18. GENERAL CODE REFERENCES



**T.W. LAYMAN ASSOCIATES**  
REGISTERED ARCHITECTS  
JAYME VENTURA ROAD, SUITE 200  
POMONA, CALIFORNIA 91768  
TEL 909 862 1111

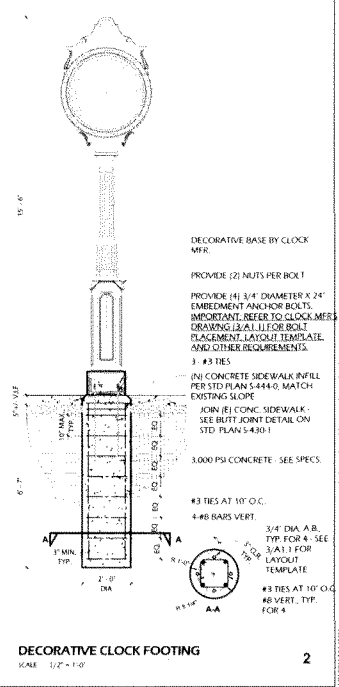
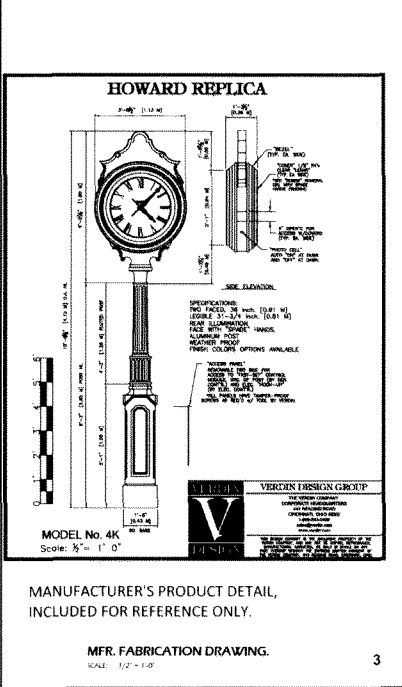
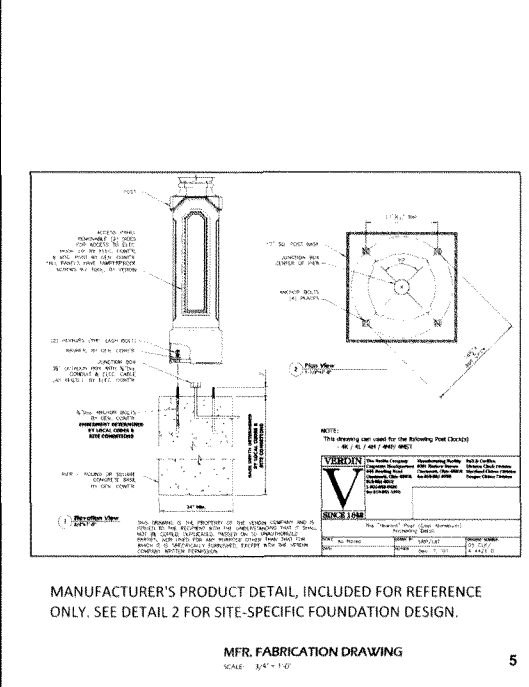
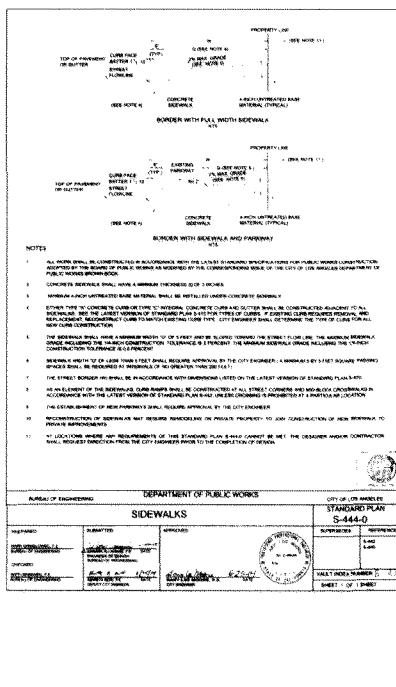
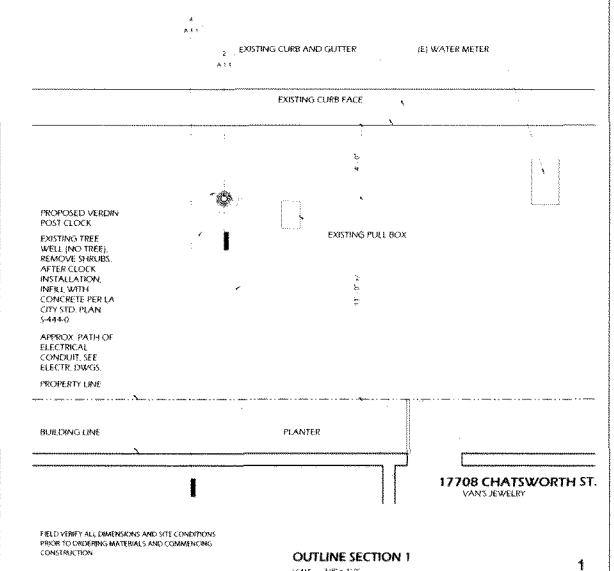
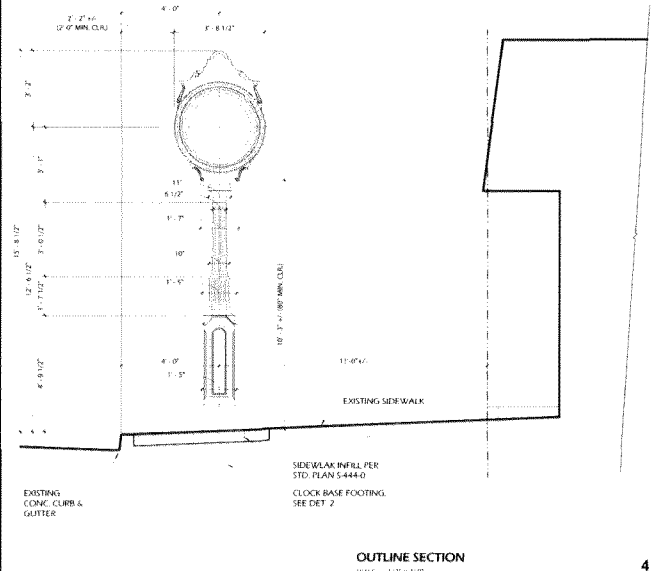
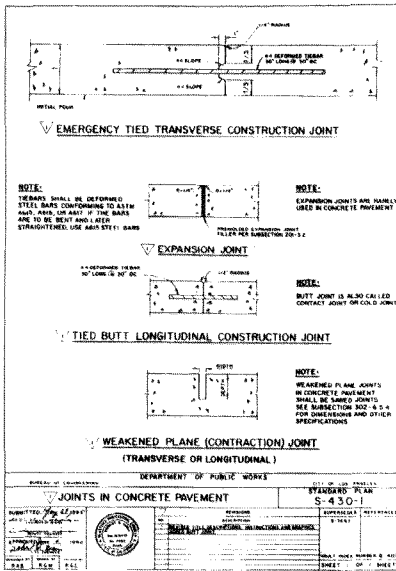
www.twlayman.com

**Granada Hills B.I.D.**  
17223 Chatsworth St., Granada Hills, CA  
91344-8311 (805) 710-0000

**White Oak**  
Business Improvement District  
Chatsworth, CA

**CODE REQUIREMENTS & SPECIFICATIONS**

SECTION	DATE
A 0.1	11/17/2017



WRITTEN DIMENSIONS ON THESE DRAWINGS SHALL HAVE PRECEDENCE OVER SCALED DIMENSIONS. CONTRACTORS SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS AND CONDITIONS ON THE JOB AND THE ARCHITECT MUST BE NOTIFIED OF ANY VARIATIONS FROM THE DIMENSIONS AND CONDITIONS SHOWN BY THESE DRAWINGS. CHECK DELEGATED BE SUBMITTED TO AND APPROVED BY THE ARCHITECT BEFORE PROCEEDING WITH FABRICATION.

Revision 1	05/15/25
Revision 2	06/15/25

**T.W. LAYMAN ASSOCIATES**  
planning and architecture  
2000 VENTURA BLVD., SUITE 250  
WOODLAND HILLS, CALIFORNIA 91364  
818-995-8952

**Granada Hills B.I.D.**  
17723 Chatsworth St., Granada Hills, CA  
91344 818-780-9100

**Town Clock at Chatsworth & White Oak**  
Business Improvement District  
(818) 780-9100

**ENLARGED SITE PLAN & DETAILS**

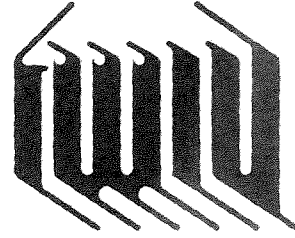
DATE	05/15/25
BY	ML
CHECKED	ML
APPROVED	ML

**A.11**

BPW-2016-0169  
TRANS # 5

1	Revision 1	05/10
No.	Revisions	Da

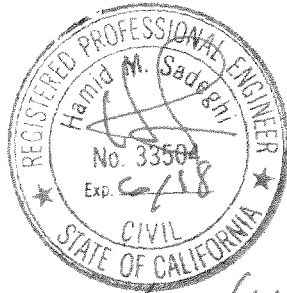
Approved as to structural requirements  
 Structural Engineering Division  
 Shailesh Patel, S.E. *[Signature]*  
 Checked by *[Signature]* Date *7/20/16*  
 This is not a permit to begin construction



**T.W. LAYMAN ASSOCIATES**  
 planning and architecture

20300 VENTURA BLVD., SUITE 250  
 WOODLAND HILLS, CALIFORNIA 91364  
 818-995-8952

www.twlayman.com



*7/20/16*

- DECORATIVE BASE BY CLOCK MFR.
- PROVIDE (2) NUTS PER BOLT
- PROVIDE (4) 3/4" DIAMETER X 24" EMBEDMENT ANCHOR BOLTS, IMPORTANT: REFER TO CLOCK MFR'S DRAWNG (3/A1.1) FOR BOLT PLACEMENT, LAYOUT TEMPLATE, AND OTHER REQUIREMENTS.

- 3 - #3 TIES
- (N) CONCRETE SIDEWALK INFILL PER STD PLAN S-444-0, MATCH EXISTING SLOPE

JOIN (E) CONC. SIDEWALK - SEE BUTT JOINT DETAIL ON STD. PLAN S-430-1

3,000 PSI CONCRETE - SEE SPECS.

- #3 TIES AT 10" O.C.
- 4 #8 BARS VERT.

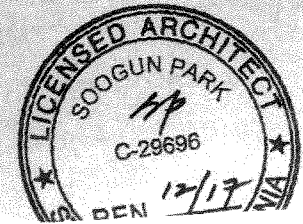
Chatsworth & White Oak\Cd-Rvt\Chatsworth & White Oak v059.0014.rvt

**Granada Hills B.I.D.**

17723 Chatsworth St. Granada Hills CA  
 91344 818-780-9100

**Town Clock at Chatsworth & White Oak**

Business Improvement District  
 Chatsworth and White Oak, Granada Hills



Plans. These plans are not to be reproduced, changed or copied in any form.



EXPOSED TO WEATHER OR IN CONTACT WITH GROUND:  
 JOISTS:  
 NO. 18 BARS ..... 1 -1/2 IN.  
 AND SMALLER ..... 3/4 IN.

EL  
 SHALL CONFORM TO THE FOLLOWING SPECIFICATIONS:  
 ..... ASTM A36

ANCHOR BOLTS SHALL CONFORM TO ASTM SPECIFICATIONS  
 UNLESS NOTED OTHERWISE. NUTS FOR MACHINE BOLTS SHALL CONFORM  
 TO GRADE A.

SHALL HAVE A MINIMUM COMPRESSIVE STRENGTH AT 28 DAYS OF 7000 PSI  
 ROUTING OF BASE PLATES PRIOR TO PLUMBING OF COLUMNS SHALL NOT

DESIGN REPORTS AND  
REFERENCES (WHERE APPLICABLE):

SEE LOS ANGELES RESEARCH REPORT AND / OR CONDITIONS OF LISTING  
 WHICH ARE AVAILABLE AT THE JOB SITE.

STEEL TIE PRODUCTS:  
 TYPE:  
 TYPE RT ESR-2508, RR25744.

WIND CRITERIA:

SIGNATURE DATA:  
 WIND FORCE FACTOR I = 1.0  
 WIND CATEGORY = II  
 WIND RESPONSE ACCELERATIONS, Ss = 2.0493g & S1 = 0.9751g

WIND DIRECTION COEFFICIENTS, Sds = 1.606 & Sd1 = 0.975g  
 WIND CATEGORY = D  
 WIND EXPOSURE = 2.5, Fp = 0.51 Wp

WIND SPEED:  
 WIND SPEED (3-MILE GUST) = 110 MPH. (ULTIMATE)  
 WIND DIRECTION = 1  
 WIND EXPOSURE = C

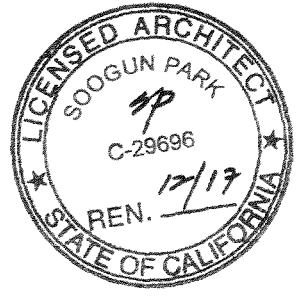
Approved as to structural requirements  
 Structural Engineering Division  
 Shailesh Patel, S.E. by: *[Signature]*  
 Checked by V.G. Date 7-20-2016  
 This is not a permit to begin construction

20300 VENTURA BLVD., SUITE 250  
 WOODLAND HILLS, CALIFORNIA 9136  
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 White Oak**  
 Business Improvement District  
 Chatsworth and White Oak, Granada Hills



\\Twa-server\Projects\Chatsworth & White Oak\Cd-Rvt\Chatsworth & White Oak v059.rvt 6/16/2016 3:54:27 PM

SHEET TITLE:  
**CODE REQUIREMENTS  
 SPECIFICATIONS**

SCALE	JOB NO.
BID DATE	PERMIT DATE
PLOT DATE 01/18/2016	SHEET
DRAWN DA	<b>A 0.</b>
CHECKED BY AB	

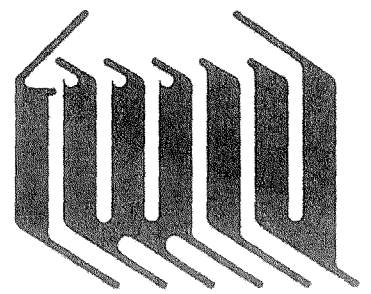
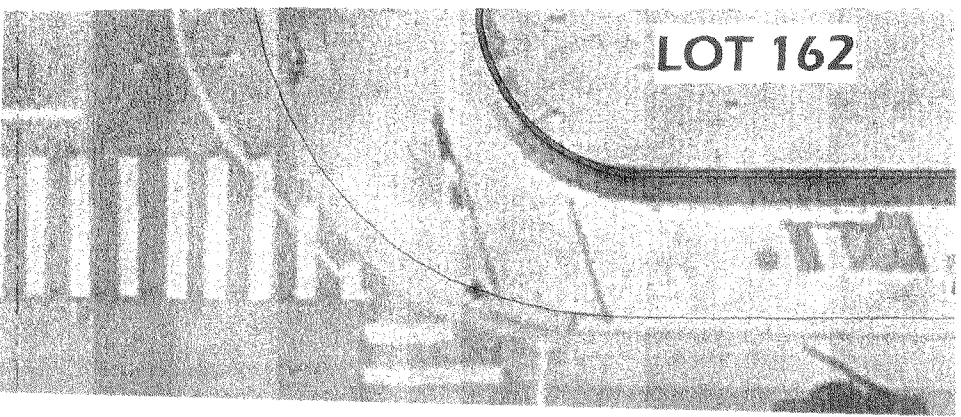
SCA

Approved as to structural requirements  
 Structural Engineering Division  
 Shailesh Patel, S.E. by: *[Signature]*  
 Checked by: *[Signature]* Date: *9/20/16*  
 This is not a permit to-begin construction

ELECTRICAL

- E 1.1 ELECTRICAL FRONT SHEET
- E 2.1 ELECTRICAL SITE PLAN, PARTIAL SINGLE LINE DIAGRAM, PANEL SCHEDULE
- E 3.1 ELECTRICAL DETAILS
- E 4.1 ELECTRICAL SPECIFICATIONS

No.	Revisions
-----	-----------





Gerry Valido &lt;gerry.valido@lacity.org&gt;

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## Town Clock @ Chatsworth & White Oak

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Robert Gutierrez &lt;robert.gutierrez@lacity.org&gt;

Wed, Mar 23, 2016 at 2:42 PM

To: Gerry Valido &lt;gerry.valido@lacity.org&gt;

Hi Gerry,

The proposal for the clock looks pretty good to me. These are my only comments:

1. Edge of clock should be 2'-0" away from Face of Curb. This would mean that the edge of the clock face cover should be two feet away from Edge of curb face.
2. The clock and footing should be reviewed and approved by BOE's Structural Division.
3. The electrical documents should be reviewed and approved by BOE's electrical engineering staff, or BSL's electrical engineering staff.
4. A covenant and agreement should be a condition of the permit, so that the adjacent property becomes legally bound to provide power to the clock should the property change ownership.

Feel free to call me should you have any questions.

—

Robert Gutierrez, Landscape Architect II  
(213) 847-0881



Gerry Valido &lt;gerry.valido@lacity.org&gt;

---

## Granada Hills Town Clock

1 message

**Austin Kano** <austin.kano@lacity.org>

Thu, Jun 2, 2016 at 2:10 PM

To: Gerry Valido &lt;gerry.valido@lacity.org&gt;

Cc: Carlos Rodriguez &lt;carlos.c.rodriguez@lacity.org&gt;, Sunil Rajpal &lt;sunil.rajpal@lacity.org&gt;

Hi Gerry,

Thanks for your patience. After our field check, we determined the proposed location of the clock tower will not obstruct the driver's view of the signal equipment. Please let me know when the community group begin their work. I'd like to confirm their markout of their clock tower to make sure their proposed location is per the drawing they submitted.

Thanks!.

—

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**Austin Kano**Transportation Engineer Associate III  
Complete Streets Implementation DivisionLos Angeles Department of Transportation  
213.972.4978    **LADOT**You 



BPW-2016-0169  
Trans # 8

MITCHELL ENGLANDER  
COUNCILMEMBER, 12<sup>TH</sup> DISTRICT  
PRESIDENT PRO TEMPORE, LOS ANGELES CITY COUNCIL

March 10, 2016

Susan Levi  
Executive Director  
Granada Hills Improvement Association  
17723 Chatsworth Street  
Granada Hills, CA 91344

Dear Susan,

It is my pleasure to support the project proposed by the Old Granada Village Business Improvement District to install the "Old Granada Village Town Clock" at 17708 Chatsworth Street in Granada Hills.

This project will beautify this portion of Granada Hills, and attract more shoppers and visitors to this lively business corridor. It will also further define the commercial corridor, add character, and boost neighborhood pride and community involvement.

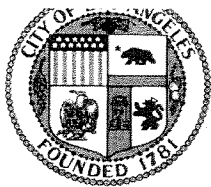
It is a great example of a project that is very well suited for a Business Improvement District, and which will benefit residents, businesses and visitors alike and it has my unqualified support.

Please feel free to contact my office if you have any questions.

Sincerely,

MITCHELL ENGLANDER  
Councilmember, Twelfth District





Brad Smith, President,  
Granada Hills South Neighborhood Council

REGARDING: GRANADA HILLS TOWN CLOCK  
BEAUTIFICATION PROJECT

To whom it may concern:

This is to confirm that on September 4, 2014, the Granada Hills South Neighborhood Council voted in favor of donating for a neighborhood purpose grant the sum of \$5000.00, for a town clock, to be placed within the area covered by the Granada Hills South Neighborhood Council. This was voted upon during a duly noticed monthly Board meeting that was on September 4, 2014, during which there was a presentation that included sample pictures and depictions of a town clock.

The Granada Hills Neighborhood Council is in support of this beautification project.

Respectfully,

BRAD SMITH  
President  
Granada Hills South Neighborhood Council

**MAILING ADDRESS:** GHSNC; 11024 Balboa Blvd., Box 767; Granada Hills, CA 91344

**WEBSITE** [www.ghsnc.org](http://www.ghsnc.org) **E-mail:** [board@ghsnc.org](mailto:board@ghsnc.org)

Recording Requested by and  
Recorded Document to be Forwarded  
to:

**City of Los Angeles  
Bureau of Engineering  
Valley District  
6262 Van Nuys Boulevard  
2<sup>nd</sup> Floor, Suite 251  
Los Angeles, CA 91401**

**COVENANT AND AGREEMENT**

The undersigned hereby certifies that (I am) (we are) Authorized Agent(s) of the **Granada Hills Improvement Association**. Through the auspices of *the City of Los Angeles Board of Public Works, Office of Community Beautification's Adopt-A-Median Program*, our group will be placing/maintaining encroachments adjacent to real properties located at 17650-17702 Chatsworth Street, Granada Hills in the City of Los Angeles, State of California:

**17650-17702 Chatsworth Street, Los Angeles, CA 91344**

That in consideration of the approval of the Revocable Permit request to encroach into the Public Right-of-Way for a clock (and all of the appurtenances associated with the clock), we hereby promise, covenant, and agree to and with said City to maintain to the satisfaction of the City Engineer. The City shall be given reasonable access to the structures within and adjacent to the limited street right-of-way areas for necessary inspection, upon request during normal business hours.

We hereby promise, covenant and agree to and with said City to remove the encroaching portion in the right-of-way, at no cost to the City upon request within 90 days.

That this Covenant and Agreement shall be binding upon any further owners, encumbrances, successors, heirs or assigns and shall continue in effect unless otherwise released by authority of the City Engineer of the City of Los Angeles.

(Signed) <u>John V. Ciccarelli</u>	(Dated) <u>July 29 2016</u>
(Print) <u>John V. Ciccarelli</u>	(Title) <u>President</u>
(Signed) <u>Bonnie M. Bursk</u>	(Dated) <u>July 29 2016</u>
(Print) <u>Bonnie M. Bursk</u>	(Title) <u>Secretary</u>

Approved by the Office of Community Beautification:

PAUL RACS, Director \_\_\_\_\_

Date: \_\_\_\_\_

COVENANT AND AGREEMENT

STATE OF CALIFORNIA  
COUNTY OF LOS ANGELES} ss.

On this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me \_\_\_\_\_,  
a Notary Public in and for said County and State, personally appeared

personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

IN WITNESS WHEREOF I HAVE HEREUNTO SET MY HAND AND AFFIXED MY OFFICIAL SEAL THE DAY AND YEAR HEREINABOVE FIRST WRITTEN

(Seal)

My license expires on \_\_\_\_\_, 20\_\_\_\_. \_\_\_\_\_  
Notary Public in and for said County and State

Plan No. N/A  
Y-Map No. 207B129  
Drainage Map No. 356  
District Map No. 207B129  
Plans Submitted YES X NO \_\_\_\_\_



CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

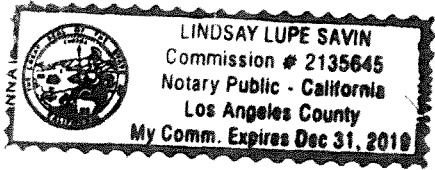
STATE OF CALIFORNIA )
)
) ss.
COUNTY OF LOS ANGELES )

On this 29th day of July, 2016, before me, LINDSAY LUPE SAVIN, a Notary Public, personally appeared JOHN V. CICCARELLI, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal [SEAL]

(Signature of Notary Public) [Handwritten signature of Lindsay Lupe Savin]



CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )
) ss.
COUNTY OF LOS ANGELES )

On this 29TH day of July , 2016, before me, LINDSAY LUPE SAVIN, a Notary Public, personally appeared BONNIE MARIE BURSK , who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument, and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s) or entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal [SEAL]

Handwritten signature of Lindsay Lupe Savin over a horizontal line, with the text "(Signature of Notary Public)" printed below it.

